



# *KENTCHURCH PARISH COUNCIL*

Minutes of an Ordinary Meeting of Kentchurch Parish Council  
held in Pontrilas Village Shop & Post Office Meeting Room  
on Wednesday 21<sup>st</sup> July 2021 at 7.00pm

No KPC/MW/091

## **Present**

Councillor Mr K John Chance Chairman  
Councillor Mr John Pring Vice – Chairman  
Councillor Mrs Heather Adams  
Councillor Mr Trefor Edwards  
Councillor Mrs Jennifer Evans  
  
Clerk Mr M Walker

## **Also Present**

Ward Councillor Mr Peter Jinman and one further member of the public

**Meeting declared open at 7.00pm by the Chairman**

### **1.0 Apologies**

No apologies received as all Parish Councillors were present  
Lengthsman/Contractor Mr Dave Roden, BBLP Locality Steward Mr Paul Norris and Representative from the Police not present.

### **2.0 Declarations of Interest and Dispensations**

**2.1** Declarations were made by Councillor Mr Trefor Edwards reference (DPI) Item 7.2

**2.2** No written dispensations were received

### **3.0 Minutes**

The Minutes of the Annual Meeting of the Parish Council No KPC/MW/090 held on Wednesday 19<sup>th</sup> May 2021 were confirmed as a true record, with one amendment  
“Footpath ~~KZ 25~~ KZ 22 new finger post required – Lengthsman to fit” signed by the Chairman.

### **4.0 Financial Report**

#### **4.1 Receipts**

No receipts received

#### **4.2 Invoices for Payment**

Clerk’s Salary June 2021 Gross £298.60

Mileage £15.48

Postage £5.16

Tax £59.60 NIC £0.00

Nett Pay £259.64

#### **Cheque 101069**

HMR&C 1<sup>st</sup> ¼ Payment April May June £179.00

#### **Cheque 101070**

{paid 30<sup>th</sup> June 2021 }

TEEC Limited Invoice Number 3829 £144.00

Hosting and Email Address 2021/2022

#### **Cheque 101071**

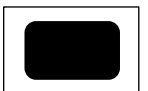
Clerk’s Salary July 2021 Gross £298.60

Postage £0.85 pence

Tax £59.80 NIC £0.00

Nett Pay £239.65

#### **Cheque 101072**



Zurich Municipal Insurance 12/09/2021 – 11/09/2022 <b>Cheque 101073</b> {2020 – 2021 Insurance £292.17}	£293.51
Sonya Cary Pontrilas Stores and Post Office Meeting Room expenses September 2020, May 2021 and July 2021 Reference KPC07/21/21 <b>Cheque 101074</b>	£60.00

All payments **Unanimously** approved by the Parish Council

#### **4.3 Bank Balances as per Barclays Internet Printed Bank Statements**

Business Premium Account	@ 1 <sup>st</sup> July 2021	£13,913.34
Community Account	@ 1 <sup>st</sup> July 2021	£8,614.68

#### **5.0 Reports if available from:-**

##### **5.1 Ward Councillor Mr Peter Jinman reported on the following:-**

Drainage issues which cross the road to the Shop and Post Office car park  
 Drain through garden at Stone House Balfour Beatty now accepted liability  
 Local people will have to help themselves  
 Pontrilas Station is still on-going and everything is very hopeful  
 Possible allotments in Ewyas Harold which Kentchurch may be able to share  
 Affordable Home Strategy – 80% of normal rental  
 250k for Lengthsman projects plus 250k for Footpath projects – plans required  
 Riparian Strategy leaflet being produced soon explaining who does what etc.  
 Can the Lengthsman work on “B” roads? Ward Councillor to enquire  
 Road Closures – should state exactly where - Ward Councillor to enquire

##### **5.2 Lengthsman Report Parish Council to agree future works**

Clerk to ask Lengthsman to check drains and grips due to adverse weather arriving soon.

##### **5.3 Memorial Hall Delegate Report**

Councillor Mr Trefor Edwards reported on the following:-

The Memorial Hall is now open and bookings are picking up plus the kitchen refurbishment is well under way

#### **6.0 Public Question Time**

Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions

No matters raised.

#### **7.0 Planning Applications**

##### **7.1 Application Number 212128 Rocklands Railway Terrace Access Pontrilas**

Proposed detached dwelling, garage and new parking area (Outline)

“Kentchurch Parish Council are unable to meet before their required response date and as there has not been an officer appointed they are unable to request an extension. However all Parish Councillors are aware of the application and while there are no objections to the plans considerable concern has been raised about the un-adopted access road which is in a very bad state of repair and without any functional drainage and as a consequence all surface water runs down the road under the railway tunnel and across the road with the accompanying silt blocking drains and putting properties at risk.”

Reference number 767413

##### **7.2 Application Number 212150 Top Hill Farm Pontrilas**

Proposed replacement dwelling with associated garage/workshop (Planning Permission)

Councillor Mr Trefor Edwards left the meeting room.

“Good Morning, Kentchurch Parish only meet every other month so where ever possible I (as clerk) will contact the relevant planning officer to see if an extension to the Parish Councils response date is possible if necessary.



However as a number of planning consultations are now coming through without an officer being allocated, it is now not possible to make this request. Can you please advise?  
Reference application No 212150 Top Hill Farm, Pontrilas HR2 0BW  
Kentchurch Parish Council support the application  
Best Regards Malcolm Walker Clerk to Kentchurch Parish Council”

Councillor Mr Trefor Edwards re-joined the Parish Council meeting.

## 8.0 Parish Council Owned Kiosk at Kentchurch

### 8.1 Update reference kiosk refurbishment and installation of defibrillator and solar panel

No quote received as yet from the Lengthsman, Clerk to ask Dave again

Clerk to ask quote for parts

Defibrillators not manufactured with solar panels.

A new defibrillator has been received via South West Hereford Funds Bucket.

### 8.2 Defibrillator Cabinets x 2 {1 at Pontrilas} {\*2<sup>nd</sup> location to be decided in Kentchurch}

### 8.3 Defibrillator Unit {\*location to be decided in Kentchurch}

2 x yellow un-lockable Defibrillator Cabinets have been received via South West Hereford Funds Bucket.

Electrician has been contacted but installation will be in about 2/3 week time

Other electricians to be contacted

## 9.0 Highways and Footpaths

### 9.1 To receive **new** information on any Parish Highway including Public Footpath Issues

Entrance to the Meadows has been completed, new metal finger post installed.

### 9.2 Case Reference-CAS-810531-M4X7Q2

KZ4 Finger Post Missing

No action as yet

### 9.3 Case Reference-CAS-810533-S6B7K1

KZ7 SO 41334, 26708

Gwern-gounsell Wood Missing Finger Post

No action as yet

## 10.0 Information Sheet

Sheet to include update on previous action points and a list of correspondence received

### Planning Applications Update

15<sup>th</sup> April 2021

Planning Application 210963 Brooks Farm Pontrilas HR2 0BL  
Proposed change of use of land to domestic curtilage and construction of a detached garage and greenhouse

#### **Application Granted 20<sup>th</sup> May 2021**

2<sup>nd</sup> May 2017

Planning Application P171547/XA2 Timber and Builders Merchant Pontrilas  
Application for approval of details reserved by conditions 3, 4 and 15 attached to planning permission 142033

Type PP Approval of details reserved by condition

#### **Application Still Valid**

4<sup>th</sup> June 2021

Planning Application 211720 The Cottage Orchards Farm Pontrilas HR2 0BW  
Proposed repositioned farm yard access and additional new field access

#### **Application Still Valid**

## Correspondence

21<sup>st</sup> June 2021

Report Public Right of Way Problems  
Kentchurch KZ22 Finger Post  
CASR Reference CAS-808340-F0N3N8  
+ email 21<sup>st</sup> June 2021

Good Morning, I have reported via Herefordshire Council Website a request for a replacement finger post on KZ22 in Pontrilas Village Case Reference No CAS-808340-FON3N8 unfortunately the system does not allow for the inclusion of a photograph which is now attached to this email.

I also stated that the Parish Council's Lengthsman is available to install the replacement post and finger if BBLP can supply the materials. Best Regards Malcolm Walker Clerk to Kentchurch Parish Council






**11.0 Matters Relayed to the Clerk for Agenda of the Next Meeting**

K6 Kiosk (Bunker) at Kentchurch

**12.0 Confirmation of Date, Time and Venue of the Next Meeting**

The next meeting will be an ordinary Parish Meeting Council to be held on Wednesday 15<sup>th</sup> September 2021, meeting to commence at 7.00pm in Pontrilas Village Shop & Post Office Meeting Room

Meeting declared closed at 8.00pm

Signed..........

Parish Council Chairman Councillor Mr John Chance

Dated this day the 15<sup>th</sup> September 2021